

Applicants for Management/NRI seats in Marian College of Architecture and Planning for admission to B.Arch degree course should submit the application form online and forward the printout thereof along with the necessary documents to the college, by post or in person.

Application fee is Rs.1000/- which can be paid either through NEFT or by DD or in cash at the college office.

(For details of application fee remittance, click here :

http://www.mariancap.com/mcap/application_fee.php

Applicants should be ready with the following details before starting the online application process:

A) DD number/ Transaction number (in case of NEFT) / Receipt Number for Application fee of Rs.1000/- received from college office (in case of cash payment).

B) Scanned image of passport size photograph (Image dimension 150x200 pixels, image size must not exceed 200 kb) which should be taken after January 2019.

C) Go to the link http://www.mariancap.com/online_application.php and click on New applicant – **Apply>>**tab.

D) Enter your NATA and/or JEE Candidate ID (Roll No), NATA and/or JEE score and +2 (or equivalent) marks and click on the “Verify and Proceed” button.

E) Fill in the application form online and click Submit button.

F) An e-mail with the username and password will be sent to the e-mail ID provided by the applicant.

G) Using the username and password the applicant should login again and confirm the details for the final submission; only confirmed application will be taken for admission procedure.

H) To check the application status / update the NATA and/or JEE score / download and print the application form, the applicant can login to

http://www.mariancap.com/online_application.php in the college website.

Note: The online application form once submitted cannot be edited later except for updating improved NATA and/or JEE score.

The application process is considered complete only after the applicant forwards the printout of the application form and other relevant documents by post or in person to the college office.

Documents to be forwarded to the college for Management seat by post /in person after completing the online application process:

1) Printout of the online application.

2) Proof of application fee remittance (Original DD / Transaction number of NEFT / Original Receipt from college office)

3) Self attested copy of NATA and/or JEE Score Card.

4) Self attested copy of standard Xth certificate for proof of age.

5) Self attested copy of standard XIIth mark list.

6) Certificate from Parish priest in case of Latin Catholics and other Christians.

Documents to be forwarded to the college for NRI seat by post /in person after completing the online application process:

(For guidelines of NRI admission, click http://www.mariancap.com/mcap/nri_admission.php)

1. Copy of Passport of the sponsor (front and back pages)
2. Copy of passport of the applicant (if available)
3. Copy of visa stamped in the passport of the sponsor
4. Declaration from the sponsor
5. Certificate from the Employer of the sponsor (to be submitted during admission)
6. Self-attested copy of NATA and/or JEE Score Card.
7. Self-attested copy of standard Xth certificate for proof of age.
8. Self-attested copy of standard XIIth mark list.
9. Certificate from Parish priest in case of Latin Catholics and other Christians.

For further updates and important dates, check the college website. <http://www.mariancap.com>