



m.CAP MARIAN COLLEGE OF ARCHITECTURE & PLANNING

Academic Session:to 20..

KAZHAKUTTOM, THIRUVANANTHAPURAM.PIN 695 582

APPLICATION FOR INTERNAL IMPROVEMENT (2014 scheme)

As per CUSAT ORDER No.Ac.A1/B.Tech./Self Financing/2008 dated 05/05/2014&

Order No.EV4/368/B.ARCH/REGULATIONS/2018 dated 15.10.2020.

(as per CUSAT Norms)

1. NAME OF THE STUDENT _____ MOB NO _____

2. SEMESTER/(S) REGISTERING _____

3. YEAR OF ADMISSION/READMISSION _____

4. CURRENT SEMESTER, &CANDIDATE CODE _____

5. DETAILS OF SUBJECT/(S) FOR WHICH IMPROVEMENT IS REQUESTED:-

Sl.No.	Semester	Subject Code	Subject Title	Details of Marks scored in Regular Attempt			University Exam Marks		Approved Supervisor/ Guide (To be filled in Office)	
				Internal Marks (CA marks)		% of Internal Marks	Attendance marks	Scored		Out of
				Scored	Out of					
1.		AR								
2.		AR								
3.		AR								
4.		AR								
5.		AR								

DECLARATION

I HEREBY DECLARE THAT I SHALL ABIDE BY THE RULES AND REGULATIONS OF THE UNIVERSITY/COLLEGE DURING THE PERIOD IN WHICH I AM REPEATING THE COURSE WORK. I DECLARE THAT I HAVE NOT AVAILED THE ONE CHANCE FOR INTERNAL IMPROVEMENT FOR THE ABOVE SUBJECTS.

I ENSURE, I WILL SUBMIT APPLICATION FOR UNIVERSITY EXAMINATION REGISTRATION TO REGULARIZE THE INTERNAL IMPROVEMENT.

DATE _____

SIGNATURE OF THE STUDENT _____

(FOR OFFICE USE)

RECOMMENDATIONS OF THE STAFF ADVISOR _____

NAME _____

SIGNATURE _____

RECOMMENDATIONS OF THE INTERNAL IMPROVEMENT CO-ORDINATOR _____ (SIGNATURE WITH DATE)

HEAD OF THE DEPARTMENT _____ (SIGNATURE WITH DATE)

PRINCIPAL

Guidelines for Improvement

- Students who have less than 60% marks are only eligible for improvement.
- Internal improvement can be done only once for a subject.
- A maximum of 5 subjects can be applied for internal improvement at a time.
- They shall register for the improvement in the University and in the College in the stipulated time and get approval before the commencement of the programme.
- The Head of the Institution shall allot a Guide/Supervisor for the Internal Improvement and the student shall complete the programme under his/her guidance during the scheduled time.
- The Assignments (Module wise) and tests shall be completed as per the College Calendar.
- The Guide/Supervisor shall report the progress of the students to the Principal as per the College Calendar along with regular students.
- The Guide/Supervisor shall submit the Internal Marks along with regular students as mentioned in the Calendar.

Copy to (1) Guides

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(2) Student

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MARIAN COLLEGE OF ARCHITECTURE & PLANNING

KAZHAKUTTOM, THIRUVANANTHAPURAM – 695582

Internal Improvement Registration Slip for 2014 scheme

1. Name of the Student _____

2. Current Semester _____

3. Academic Year and Month _____

4. Internal Improvement Chances availed in the Previous Semesters } YES/NO _____

5. If Yes, Furnish the following :

Sl.No.	Roll No.	Sub Code	Name of Subject	Semester	Academic Year
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

Declaration by the student :-

The above details furnished are true and that for all Internal Improvements done, I have submitted required fee and University Examinations registration application for the subject/(s).

(Signatures) Student

Staff Advisor

Internal Improvement Co-ordinator

Head of the Department.....

PRINCIPAL.....