

**FORM Q - APPLICATION RECEIVED AFTER THE LAST DATE PRESCRIBED WILL BE
SUMMARILY REJECTED**

Every Column to be carefully filled in by the candidate



Amount Remitted Rs..... Date of Remittance
Cash/M.O. receipt No/Transaction ID. Whether receipt is attached

**COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY
APPLICATION FOR EXAM REGISTRATION**

Reg. No.

B.Tech/B.Arch/BFsc. Degree (F.T./P.T.)..... Semester Examination20
Branch of Study

1.	Centre & Place of Examination (Change of Centre not permitted)	:			
2.	Name of Candidate	in English	:		
	Indicate Male (M)/Female (F)	(in Block letters)	:		
		in Mother-tongue	:		
3.	Age, date of birth and Place of birth with District and Taluk	:			
4.	Mobile Number and valid email id (Mandatory)	:			
5.	Community, with sub-division, if any, and Religion	:			
6.	Permanent Address	:	Address for Communication		
7.	(a) The date of admission to the present course	:			
	(b) The year in which and the College/Department through which he/she was registered as a Matriculate of Cochin University of Science and Technology	:			
8.	Details of qualifying examination passed :		Reg. No.	Month	Year
	Name of Examination :				
	Percentage of Marks :				
	Name of University/Institution/Board :				
9.	State whether the qualifying degree certificate (Original) with a photo copy is attached	:			
10.	(a) Whether the qualifying examination has been got recognized by this University in the case of those from University outside Kerala State	:			
	(b) If yes, Give No. & Date of the order				
	(c) If not, the relevant applications should be submitted forthwith				
11.	Details of earlier appearance in the Semester Examinations (in case of failure give details of papers passed (if any) so far. (Write 'N.A.' if not applicable)		Year	Reg. No.	Month & Year/Result
			I		
			II		
			III		
			IV		
			V		
			VI		

-
- Register No. Month and Year of previous appearance(s), Chance I :
12. if any, for the examinations, now applied for (Write :
 'N.A.' if not applicable Chance II :
13. Details of Subject(s) applied for :
-

DECLARATION

I hereby declare that the entries made above are correct to the best of my knowledge and that they have been made in my own handwriting.

Station :

Date :

Signature of candidate

CERTIFICATE

I hereby certify that the entries made by the candidate have been verified by me, and I have found them to agree with those in the records of this Department/College/Institution.

Date:

(Seal)

**Signature, Designation & Address of the
Head of the Department/College/Institution**

CERTIFICATE (FOR SC/ST STUDENTS AND THOSE ENJOYING CONCESSION UNDER K.P.C.R.)

1. This is to certify that Sri/Smt. belongs to Scheduled Caste/Scheduled Tribe/Other Backward Community (give the name of the caste/tribe/community and that he/she is appearing for the examination for the First/Second consecutive chance. (Strike off whichever is not applicable). His/Her examination fees will be claimed by me from the District Welfare Officer concerned/Director of Harijan Welfare, and the receipt of the same sent to the Registrar.
2. (For students who have been granted fee concession under K.P.C.R.) Certified that Sri./Smt..... has been granted fee concession under K.P.C.R. and that he/she is appearing for this examination for the first time.

Signature of the Head of the Department/College/Institution
With Office Seal

INSTRUCTIONS TO CANDIDATES

1. Separate applications should be submitted for each Semester Examination.
2. Incomplete application will be summarily rejected.
3. Applications for admission to the Examination together with receipt of remittance of the prescribed fee and other enclosures, if any, must be forwarded so as to reach the Office of the Controller of Examinations not later than the last date prescribed.
4. No application will be registered unless the prescribed fee is paid. The fee once paid, will not be refunded or held over for a subsequent examination.
5. Candidate belonging to Scheduled Caste/Scheduled Tribes and Christian converts from them, Kudumbis etc., who are eligible for exemption from payment of examination fees for their second appearance should forward their applications through the Head of the Institution from where they were presented for the examination for the first time. Applications received direct from such candidate without examination fees will not be entertained by the University.
6. Candidates are directed to affix a recent stamp size photograph (not older than six months) in the right top corner of the Hall Ticket attached with the application and to be got attested by a Faculty member/Principal before submitting to the College Office. Application without affixing photograph on Hall Ticket part will be summarily rejected.

INSTRUCTIONS TO CANDIDATES DURING THE UNIVERSITY EXAMINATION

1. Strict silence should be maintained in the examination hall.
2. Candidates should take their places in the examination hall at least 10 minutes before the time fixed for distribution of the papers.
3. Candidates presenting themselves after 10 minutes of the scheduled time of examination as per the time table will not be admitted to the examination hall.
4. Candidates who are suffering from infectious disease of any kind will not be admitted.
5. Candidates registering for the Regular/Supplementary examinations are directed to affix a stamp size photograph (not older than six months) at the front right top corner of the Hall Ticket portion of the application and to be got attested by a Faculty member/Principal under the Office seal of the institution where the candidate is appearing. Application without affixing the photograph on Hall Ticket part will be summarily rejected.
6. Candidates should bring with them to the examination hall on each day of the examination, their Hall Tickets for inspection by the chief Superintendent/Assistant Superintendent or any other authorized official.
7. Candidates are prohibited from writing upon their Hall Tickets on question papers. They are also prohibited from writing their names on any part of the answer books.
8. Candidates should write their Register Numbers very distinctly in the space provided for the purpose on the outer cover of the answer book. They are restricted from writing their Register Numbers or any other mark for identification on any other page of their answer book. Violation of this may involve the rejection of answer papers.
9. No candidate will be allowed to leave the examination hall till the expiry of half an hour after the distribution of question paper and no candidate who leaves the examination hall during the period allotted for a paper will be allowed to return till the end of that examination.
10. They are not allowed to borrow any kind of applications like mathematical instruments or tables, pencils, rubber etc. from their neighbour in the examination hall. They are further forbidden to communicate with the examiners. Should they do so, their answer books will not be valued and their conduct will be reported to the University for disciplinary action.
11. Candidates are not allowed the use of books of any kind. They are also prohibited from keeping in the examination hall any book or portion of a book, slate, manuscript or paper of any description for consultation or any electronic devices including mobile phone, programmable calculators etc. Disobeying the instructions of the invigilator or communicating with other candidates or any person outside the examination room, copying from other's answer books are misconducts and are punishable. Any candidate who violates these instructions will be sent out of the examination hall and his/her conduct will be reported to the University.
12. Any candidate detected of malpractice or misconduct in the examination hall, will not be permitted to sit for the remaining papers of the examination. Violation of this instruction may attract punishment upto cancellation of the examination taken by a candidate or debarring from writing examination for a period to be decided by the University.
13. The use of mathematical instruments while answering papers in Mathematics and Physical Science will be allowed. Such instruments will not be supplied by the University.
14. In the case of University examination requiring the use of mathematical and other calculation tables, candidates are permitted to bring their own tables without any scribbling on any page of the book.
15. Candidates for examinations in Science subjects are required to submit their laboratory note books to the examiners concerned on the first day of the practical examination and to get them back at the close of the examination.
16. No separate books for rough work will be supplied to candidates. Paper must not be detached from the answer books. If the ordinary answer books are found insufficient additional sheets will be supplied and these should securely be fastened to the answer books with proper numbering of the pages.
17. Photo copy of marklist of the candidate should be enclosed with the applications.

CONTROLLER OF EXAMINATIONS

COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY

(All entries except Register Number to be made by the Candidate)



HALL TICKET

Affix a
Recent
Stamp size
Photo

Register No.

Office Seal

Photo to be attested by a
faculty member/Principal
of the Concerned Institution

Regular	Supplementary
---------	---------------

Strike out which is not applicable

..... Degree (F.T./P.T.) Semester Examination 20

Branch :

Centre of Examination :

Name of Candidate (Block Letters) :

College/Private Study :

Supplementary Examination *

Code & Subjects

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____
- 6 _____
- 7 _____
- 8 _____

Signature of the Candidate :

Office of the Cochin University of
Science and Technology, Kochi – 682 022.

Dated:

CONTROLLER OF EXAMINATIONS

- Note:
1. *The candidate must prove his/her identity to the satisfaction of the invigilator. The certificate of identity taken by him/her must contain the signature of the candidate.*
 2. ** Supplementary candidate should write the name(s) of papers they wish to appear.*
 3. *Retain this Hall Ticket for any future reference.*